



**Ann Holliday
Engineering Manager**

PROJECT SUPPORT

- Manages distribution of projects to appropriate personnel
- Performs short circuit and protective device coordination power system studies for industrial, commercial, and governmental clients
- Creates impedance diagrams and scaled drawings
- Determines job costs and prepares quotations

CUSTOMER RELATIONS AND SERVICE

- Customer liaison for determining current status of bids and projects
- Provides support in contacting contractors and engineers to get needed information to perform studies
- Provides support to customers and employees

AREAS OF EXPERTISE

- Proficient in the use of SKM PowerTools software
- Proficient in the use of EDSA software
- AutoCAD Operator
- Manages payroll department and preparation of quarterly and year-end taxes
- Instrumental in providing new employees with information regarding office practices and procedures

EMPLOYMENT HISTORY

- 2004 – Present: Engineering Manager - Power Systems Engineering, Covington, WA
- 1994 – 2004: Engineering Assistant - Power Systems Engineering, Covington, WA
- 1992 – 1994: Office Administrator - Power Systems Engineering, Covington, WA

EDUCATION & PROFESSIONAL CREDENTIALS

- SKM PowerTools Software Training Course – 2004
- Word Computer Course - Level 1 and 3 – 1998
- EDSA Software Training Course – 1998
- University of Wisconsin - Introduction to Protective Relaying - 1997
- Gray Book Class - 1997
- University of Wisconsin - Electrical Design for the Non Electrical Engineer - 1996
- Renton Technical Institute - Applied Plant and Machine Maintenance - 1994
- Renton Technical Institute - Basic Electricity - 1994